

PARENTAL CONSENT FORM – ePERFORMANCE

FOR CANDIDATES UNDER 16 YEARS OF AGE

this form must be signed by the parent/guardian and uploaded onto Totara

Due to exceptional circumstances caused by the coronavirus Covid-19, it has been necessary for Trinity College London ('Trinity') to make alternative arrangements for taking its music and drama exams. Candidates will now submit the performance part of their exam by secure video link.

If a candidate is under 16 years, Trinity needs the written permission of their parent or guardian to process the personal data contained in the video recording of their performance.

This consent form explains what the data processing will entail and seeks the consent of the parent/guardian of the candidate for it. For further information on how Trinity collects, stores and uses personal data about candidates and their parents/guardians, please see our Privacy Notice [here](#).

DATA PROCESSING

The subject-matter, the data subject, the types of personal data, the nature and purpose of the processing and the duration of the processing will be as follows:

Subject Matter: video of the candidate's performance for a Trinity qualification

Data Subject: the candidate

Types of Personal Data:

- candidate's name, gender, date of birth, special needs requests, candidate ID number, email address, time, date and location of the performance, image and/or voice recordings, exam marks and/or qualitative assessment of performance

Nature and Purpose of the Data Processing:

- assessing the candidate's performance

Please note that we may use and share the video recording with third parties in anonymised format for academic research purposes, including for monitoring assessment and the development of assessment tools.

Duration of the Data Processing: personal data will be retained in accordance with Trinity's Data Retention Policy [link](#) You may withdraw your consent to the data processing at any time.

DECLARATION

I am the parent/legal guardian (*please delete*) of the following candidate ('the Candidate'):

Candidate's Full Name: <Insert name >

Date of Birth: <Insert DOB >

Exam name: <Insert exam name >

Registered Exam Centre Name: <Insert REC name >

I give my permission to Trinity to process the Candidate's personal data as described above.

Signature of parent/legal guardian granting permission*: _____

Name of parent/legal guardian: _____

Address _____

Date: _____

***This form cannot be signed by a teacher**